



# EC Brighton

## Arrivals and First Day

**Emergency Number: +44 (0)7714459205**

**EC Brighton**  
24 Portland Place,  
Brighton  
BN21DH  
UK

### **Airport Transfers:**

Airport transfers can be arranged by EC if requested. Arrival Information must be sent to EC as soon as possible otherwise students will not receive their airport transfer. It is very important that the arrival airport and terminal (if appropriate) are clearly stated, as well as the expected time of arrival.

In case of flight delays; or delays at Customs or Immigration, students should call EC Staff on the Emergency line so that the driver will wait for them. Students will be met at the arrival gate by an EC representative with an EC sign. If they cannot see the EC representative they are advised to proceed to the Airport Information desk and call the EC emergency number stated above.

If students have not booked an airport transfer they must inform EC of their expected time of arrival 5 days prior to departure. If they are staying at a residence and have not booked an airport transfer, they should telephone EC Brighton's emergency number +44 (0)7714459205 thirty minutes before their arrival. This will ensure that an EC representative will be at the accommodation to welcome them.

### **Placement Test:**

On the first day, all students sit a placement test in order to be allocated to the most appropriate English language level.

### **Welcome Pack:**

A Welcome Pack will be sent to host families or another UK address one week before your arrival. This Welcome Pack contains directions to the school along with other information which you will find useful during your stay.

### **First Day:**

The Welcome Letter enclosed in the Welcome Pack will indicate the location and expected arrival time for your first day at school. Please follow these instructions. Students will receive a welcome talk that will help to introduce the school, its facilities and staff. After the welcome they will receive their time table and be allocated to their class. Students are reminded to take a notepad and pen to class.

### **First Day Timetable:**

On the first day students must arrive at the school not later than 8.30 am. They will then sit for a Placement Test and attend a Welcome Talk. On the first day students will be given the timetable showing the time for their lessons, the location of their classroom and the names of their teachers.

